

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2024-2025 No.12
OFFICIAL MINUTES

December 10, 2024 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:32 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Grant	Present	Mrs. Kiley	Present	Mr. Page	Present
Mrs. Halcrow	Present	Mrs. McCabe	Present	Mrs. Thompson	Present
Mrs. Hickey	Present	Mrs. McGinty	Present	Mrs. Whitehouse	Present

Also in attendance:

Dr. Peter Righi, Interim Superintendent

Sean Cranston, School Business Administrator

Athina Cornell, Board Counsel

Mr. Page read the mission statement. Mrs. McGinty spoke to our student representatives about the mission statement.

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the meeting.

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6. Communications

- a. Dr. Righi received a communication from Manchester School District about how well behaved our Wrestling team was during our recent match.
- b. Mrs. McGinty received a communication about the Rumson Library offering the Bloomberg Terminal.
- c. Mrs. McGinty received a communication about a letter that was written from an alumni to a RFH Football Player.
- d. Mrs. Whitehouse received a communication about the Art Show at the Oceanic Library and that Junior Parent Night went really well.

7. Board Reports

- a. Student Representative Report - Olivia Rome, Patrick Thompson
 - i. Olivia spoke about the following topics:
 1. Hour of Code
 2. Hosting Spanish students google form released
 3. The Nutcracker Musical was very good.
 4. Tryouts for Spring Musical happening now.
 5. Global Women's Empowerment Toy Drive
 6. Off Leash release party soon
 7. Student Representatives search for next year idea
 - ii. Patrick spoke about the following topics:
 1. Fall Sports ended with Football game at Rutgers
 2. Hockey team beat Manasquan yesterday.
 3. Both Girls and Boys Basketball season starts soon
 4. Track and Swimming practice started this week
 5. Possible Spring Concert for Students
 6. Karaoke during lunch is popular
 7. Career Institute for Medical/Healthcare is next week
 8. Spanish NHS Taco/Trivia Night on 12-11-24
- b. Athletics & Activities - Mrs. Whitehouse - November 22, 2024
- c. Education - Mrs. Thompson - December 4, 2024
- d. Finance & Facilities - Mr. Page - December 3, 2024
- e. Personnel - Mr. Page - December 9, 2024
- f. Policy - Mrs. Halcrow - November 25, 2024

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g. Superintendent's Report

- i. Dr. Righi introduced an activity for the board to complete in regards to district and board goals. There was discussion around who creates the goals and if action items are included in the goals themselves. Dr. Righi and many board members asked and answered questions. The discussion will be an ongoing topic moving forward.

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	November 5	12:47 p.m.	6 minutes
Lockdown	November 18	10:30 a.m.	4 minutes

Enrollment - 827 as of November 30, 2024

8. Special Recognition

Mrs. McGinty spoke about both student representatives and board members who attended their last meeting tonight.

- a. Olivia Rome
- b. Patrick Thompson
- c. Mrs. Jennifer Halcrow - 3 years of service
- d. Mrs. Suzanne McCabe - 3 years of service

9. Public Comment on Agenda Items

- a. None

10. ACTION ITEMS

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MINUTES

The Superintendent recommends approval of minutes #1.

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:
 - a. November 18, 2024 Special Meeting Minutes
 - b. November 18, 2024 Executive Session Minutes
 - c. November 19, 2024 Regular Meeting Minutes
 - d. November 19, 2024 Executive Session Minutes

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mr. Page, the Board of Education approved the minutes with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

PERSONNEL

The Superintendent recommends personnel items #2 through #8

2. Approval of the Appointment of Interim Assistant Principal

Recommend approval of the appointment of Dr. Robert Daniello as the Interim Assistant Principal, beginning February 3 through June 10, 2025 at \$550.00 per diem.

3. Approval to Update Resignation Date

Recommend Board approval to update the resignation effective date for Mackenzie Hargrove from November 30, 2024 or sooner to December 1, 2024.

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4. Approval to Amend End Date of Long Term Replacement

Recommend Board approval to amend the end date for Amy Winters as a Long Term School Psychologist Replacement from April 1, 2025 to February 10, 2025.

5. Approval of Long Term Replacement for the 2024 - 2025 School Year

Recommend Board approval of the following long term replacement for the 2024 - 2025 school year, pending completion of all required paperwork:

NO.	NAME	POSITION	SALARY STEP / GUIDE	EFFECTIVE
1.	Amy Winters	Wellness Counselor	\$77,255 Step 13-14 / BA+60 Guide	February 11 - June 17, 2025

Substitutes / Coaching/Advisor Appointments

6. Approval of a Sidebar Agreement

Recommend Board approval of the establishment of an additional National Honor Society Advisor for the duration of the 2022 - 2025 contract in accordance with Group II of the Advisor's Guide with a stipend of \$4,554.00.

7. Approval of a Sidebar Agreement

Recommend Board approval of a sidebar agreement for the Sound Engineer for the duration of the 2022-2025 contract.

8. Approval of a Sidebar Agreement

Recommend Board approval of a sidebar agreement for the Sound Engineer Trainer for the duration of the 2022-2025 contract.

Board Comment: None

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On a **MOTION** made by Mr. Grant and seconded by Mrs. McCabe, the Board approved Personnel Items 2-8 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

FINANCE

The Superintendent recommends finance items #9-15

Board Secretary's Monthly Certification - October 2024

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

9. Approval of Bill List

Recommend Board approval of the following bill lists dated **December 5, 2024**:

General Fund	\$ 672,839.31
Special Revenue Fund	\$ 34,153.11
Capital Projects Fund	\$ 0.00
Food Services Fund	\$ 96,485.54
Total	\$ 803,477.96
Payroll 11-27-24	\$ 857,891.28
Total Expenditures	\$ 1,661,369.24

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10. Approve Board Secretary's Report – October 2024

Recommend Board approval of the Board Secretary's report for **October 31, 2024**.

11. Approve Panda LLC, Cash Reconciliation Report– October 2024

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **October 31, 2024**.

12. Budget Transfers - October 2024

Recommend Board approval of the budget transfer report for **October 2024**.

13. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **October 31, 2024**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

14. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
12/4/24	Meredith Brow	Sandy Hook Promise	\$0	\$0	Half a.m.	Freehold, NJ
1/15/25	Sean Cranston	A.I. for the Business Office	\$145	\$60	Full	Mt. Laurel, NJ
3/25/25	Sean Cranston	NJASBO Purchasing	\$145	\$60	Full	Mt. Laurel, NJ
2/2/25	Luccarelli, Petronila	Northeast Conference of the Teaching of Foreign Languages	\$235	\$0	Full	New York, NY
2/28/25	Malaney, Lauren	NJAPSA: Winter Academy Conference	\$149	\$0	Full	Monroe, NJ

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1/30/25	Sarles, Stephen	Hot Issues in School Law	\$150	\$50	Full	New Providence, NJ
12/11/24	Schulte, Alyssa	Hackensack Meridian School of Medicine: Child and Adolescent Psychiatry Symposium	\$0	\$0	Half AM	Virtual
1/28/25	Torta, Aubrey	What is college writing?	\$285	\$22	Full	Ewing, NJ
12/19/24	Washeski, Stephanie	NJ Coalition for Inclusive Education IEP Writing and Progress Monitoring	\$0	\$0	Half AM	Virtual
3/28/25	Jessica Mentzel	Engaging Older Readers with Poetry through Social-Emotional Sustenance English teachers and leaders grades 5-12	\$300	\$0	Full	Ewing, NJ

15. Approval of Outside Service Provider

Recommend board approval of Kolli Psychiatric and Associates to provide outside evaluations when needed for CST testing at \$900 per evaluation when needed for the 24-25 SY.

Board Comment: None

On a **MOTION** made by Mrs. Whitehouse and seconded by Mr. Page the Board approved Finance Items 9-15 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

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EDUCATION

The Superintendent recommends education items #16-20

16. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
March 28	Guild of Creative Art	Honors level art classes	Kristen Lanfrank

17. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
December	Character Education	Alyssa Schulte	Adopt a family for the Holidays with the Giving Tree-Help One Kid Organization
December 1 - 31	Key Club	Jeremy Schulte	Collect toys for the RAINE Foundation
Winter Season	Class of 2026	Alyssa Schulte	Sell candy and beverages at basketball games and wrestling matches
December - June	Spanish Honor Society	Christina Gauss	Selling holiday certificates to raise funds for SHH's National Fundraiser

18. Approval of Home Instruction

Recommend Board approval of home instruction for the 2024 - 2025 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
26000228	11/4 - approximately 10 weeks (1/12/2025) 10 hours per week	Medical	\$45/hour Facility

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28001232	12/5, 12/6, 12/9, 12/10, 12/11 Not to exceed 10 hours per week	Suspension	\$55/hour RFH Faculty
27001050	12/3 - approximately 2 weeks (12/17/2024) Not to exceed 10 hours per week	Medical	\$55/hour RFH Faculty

19. Approval of Revised Curriculum

Recommend Board approval of the revised curriculum listed below:

- *Geometry*
- *Geometry Honors*

20. Approval to Affirm HIB Decision

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY 2024-2025-2 reported by the Superintendent at the Board's November 19, 2024 Meeting.

Board Comment: None

On a **MOTION** made by Mrs. Kiley and seconded by Mr. Page, the Board approved Education Items 16-20 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

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POLICY & PLANNING

The Superintendent recommends Policy item #21-24

21. Approval of Second Reading of Policies and Regulations

Recommend Board approval of the second reading of the policies and regulations listed below:

- Policy & Regulation 2200 - Curriculum Content
- Policy & Regulation 5200 - Attendance
- Policy & Regulation 8467 - Firearms and Weapons

22. Approval of First Reading of Policies and Regulations

Recommend Board approval of the first reading of the policies and regulations listed below:

- Policy 0141 - Board Member Number and Term
- Policy 3160 - Physical Examination (M)
- Policy 4160 - Physical Examination (M)
- Policy 5350 - Student Suicide Prevention (M)
- Policy 8420 - Emergency and Crisis Situations
- Policy 5337 - Service Animals
- Policy & Regulation 5440 - Honoring Student Achievement

23. Approval to Abolish Policy

Recommend Board approval to abolish the policy listed below:

- Policy 0164.6 - Remote Public Board Meeting During a Declared Emergency

24. Approval of 2025 Board Meeting Calendar

Recommend Board approval of the 2025 Board Meeting Calendar as attached: ([Attachment A](#))

Board Comment: None

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On a **MOTION** made by Mr. Grant and seconded by Mr. Page, the Board approved Policy & Planning Items 21-24 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

11. Public Comment - None

12. Executive Session

On a **MOTION** made by Mrs. Whitehouse and seconded by Mr. Grant the Board by unanimous roll call vote, moved to Executive Session at 8:27 p.m.:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on December 10, 2024 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Personnel
- ❖ Attorney/Client Privilege

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13. Reconvene Public Session

On a **MOTION** by Mr. Grant seconded by Mrs. McCabe, the Board by unanimous roll call vote returned to open Public Session at 8:35 p.m.

14. Adjournment

As there was no further business before the Board, on a **MOTION** by Mr. Page, seconded by Mrs. Whitehouse, and carried by unanimous roll call vote the Board adjourned the meeting at 8:36 p.m.

Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL BOARD OF EDUCATION

2025 BOARD MEETING CALENDAR

Meeting Date	Location	Start Time
January 7, 2025	Reorganization Meeting RFH Learning Commons	6:30 p.m.
January 21, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
February 4, 2025	NJSBA Workshop Regular Meeting RFH Learning Commons	6:30 p.m.
February 18, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
March 4, 2025	NJSBA Workshop Regular Meeting RFH Learning Commons	6:00p.m. 6:30 p.m.
March 18, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
April 8, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
April 29, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
May 13, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
May 27, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
June 10, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
July 8, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
August 12, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
August 26, 2024	Regular Meeting RFH Learning Commons	6:30 p.m.

September 16, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
October 7, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
October 28, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
November 18, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
December 16, 2025	Regular Meeting RFH Learning Commons	6:30 p.m.
January 6, 2026	Reorganization Meeting RFH Learning Commons	6:30 p.m.